



**GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
NATIONAL ACADEMY OF CUSTOMS, EXCISE AND  
NARCOTICS**

to 3<sup>rd</sup> Floors, Plot No: 3/86-E, ATC ROAD  
AMBATTUR INDUSTRIAL ESTATE (NEAR AMBIT PARK),  
CHENNAI- 600058

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**C. No. VI/02/09/2012**

**Date: 24.03.2017**

To

All Chief Commissioners of Central Excise  
All Chief Commissioners of Customs  
All Chief Commissioners of Service Tax  
All Commissioners of Central Excise  
All Commissioners of Customs  
All Commissioners of Service Tax  
All Directorate Generals / Directorates under CBEC

*Sir / Madam*

Sub: Preparation of a panel for selection for the following posts- on  
deputation - Reg.

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Applications are invited from willing Officers to fill up the following  
vacant posts in National Academy of customs, Excise & Narcotics, (NACEN),  
Chennai on deputation basis.

| Sl. No: | Name of the Post       | Vacancy |
|---------|------------------------|---------|
| 1.      | Administrative Officer | 1 Post  |
| 2.      | Stenographer- Grade-1  | 2 Posts |
| 3.      | Havildar               | 2 Posts |

2. Officers selected for a posting in the NACEN, Chennai on deputation  
basis would normally be appointed for a period for (03) Three Years.

3. It is requested that this circular may be brought to the notice of all  
officers in the formations in your jurisdiction and the applications of the willing

officers may be forwarded to this office furnishing the following particulars **on or before 30<sup>th</sup> April 2017.**

- a) Name:
- b) Date of Birth:-
- c) Educational Qualification:
- d) Present Post:
- e) Date from which it is held and scale of pay:
- f) ACR grading from 2011-12 till date onwards (duly certified by AO/  
Superintendent- Confidential)
- g) Vigilance clearance till date (the officer is free from vigilance cases).

4. It may be brought to the notice of the officers that once they are selected, they will not be allowed to withdraw their option and they are expected to serve the NACEN till the expiry of the tenure (3 years).

5. In case while working in this Directorate, if the conduct and work of the officer is not found satisfactory, the officer shall be reverted to the parent Commissionerate / Directorate prematurely without assigning any reasons.

Yours *Sincerely,*

*Vasa Seshagiri Rao*  
24 3 2017

(VASA SESHAGIRI RAO)  
ADDITIONAL DIRECTOR GENERAL