



प्रधान अपर महानिदेशक का कार्यालय
राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नारकोटिक्स अकादमी
आचार्यक प्राशिक्षण संस्थान, वडोदरा
दूसरी मंजिल जीएसटी भवन, सुभानपुरा, वडोदरा, गुजरात 390023, भारत

Office of the Principal Additional Director General
National Academy of Customs, Indirect Tax and Narcotics
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आज़ादी का
अमृत महोत्सव



A DIGITAL WORKPLACE SOLUTION

Vadodara, Date: 04-02-2025

Examination Notice

Conduct of Departmental Examination for Confirmation of Havaldar of Central Tax, Central Excise and Customs for the Year 2024-2025.
(Ref: Departmental Examination (Central Tax, Central Excise, Customs and Narcotics) Rules, 2024.)

NACIN, Palasamudram vide their letter under F. No. NACIN/II/12/4/2024-ADG II -O/o Pr. D.G.-NACIN-Faridabad dated 20.05.2024 has communicated the Annual Calendar of Departmental Examinations for the year 2024-2025. The undersigned is directed by the Competent Authority to notify the schedule of the Departmental Examination for Confirmation of Havaldar of Central Tax, Central Excise and Customs. The schedule of the said Examination and the important dates are given as under;

Sl. No.	Subject	Max. marks	Pass marks	Date	Time
1	Paper I:- Basic English (Related to the department)- Objective type	50	25	18.03.2025	10:00 to 11:00 Hrs
2	Paper II: General Office Procedure and Basic Computer (Objective type)	50	25	18.03.2025	12:00 to 13:00 Hrs
3	Paper III:- Basic Hindi (Related to the department) Objective type	50	25	18.03.2025	15:00 to 16:00 Hrs
4	Paper IV:- PHYSICAL TEST Walking 5 Km (time limit 35-40 Minutes), Cycling 5 Km (time limit 20-25 Minutes),	50	25	19.03.2025	Decided by the respective Zone or Commissionerate

Salute / March-past / Drill etc.				
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Note: The syllabus in detail for each paper are enclosed as Annexure-A.

2. The Paper IV shall be conducted by the jurisdictional Chief Commissioner's office/ Director General/Commissionerates/ Directorates and the results of this may be declared by the concerned Chief Commissioner's office with intimation to this office.
3. It may be noted that, this office will not declare/ communicate/ upload any separate results for paper IV. All the offices where the Physical Test is conducted are requested to send the results directly to their respective Cadre Controlling office.
4. The claim for exemptions from appearing in Hindi Examination shall be governed as per the instructions issued by DOPT from time to time and the decision in this regard rests with the respective jurisdictional Commissionerates. Hence, no query in this regard may be sent to NACIN.
5. The question paper shall be both in English & Hindi (except Paper-III Hindi). The candidates have the option to write the answer either in English or Hindi.
6. Requisition for the question papers must reach to the Assistant Director (Exam), NACIN, Vadodara latest by 06.03.2025. Question paper for the said exam, in password protected PDF format, shall be sent to the nominated authorized officer through e-mail on 14.03.2025. Password for opening the PDF file will be provided on 17.03.2025. The authorized officer shall ensure that the examination is conducted in a fair and transparent manner. Requisition for question Papers may be sent to E-mail id: exams.nacinvdr@gov.in
7. The name, address & Official telephone/email id of Addl./Joint/Deputy/Assistant Commissioner who would be authorized to conduct the examination/to whom question papers are to be sent should also be furnished while sending requisition for the question papers.
8. This examination notice is also being posted on NACIN website. The marks obtained in the examination shall also be displayed on NACINs website.
9. All the Chief Commissioners' offices are requested to circulate this

Notification to all the Commissionerates/ Customs Houses within their jurisdiction, NACIN, Vadodara will not be communicating with any of the individual Commissionerates separately in this regard.

10. The queries regarding reservation policy, pass marks, eligibility to sit in the examination and declaration of results etc. may not be referred to NACIN, as these decisions rest with the respective Cadre Controlling Authority/Jurisdictional Commissionerates. Any reference in this regard shall not be entertained by NACIN.
11. NACIN Vadodara on directions of NACIN Palasamudram reserves the right to cancel the whole examination or the examination of a Candidate or that of a Centre or of a cluster of centers, if it is found that unfair means were used or allowed to be used.
12. Instructions for Examination are **enclosed** with this letter.

आपका आभारी,

Encl: As above.

(Dr. ASHIR TYAGI)
PRINCIPAL ADDITIONAL DIRECTOR GENERAL

वडोदरा, दिनांक 04-02-2025 :

Copy to:

- i. All the Chief Commissioners/ Customs/ GST/ Customs (Preventive)/ Audit.
- ii. All the Directorates under CBIC.
- iii. All the Additional Director Generals, NACIN.
- iv. Webmaster for display on the CBIC/ NACIN website.

आपका आभारी,

(Dr. ASHIR TYAGI)
PRINCIPAL ADDITIONAL DIRECTOR GENERAL