

राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नारकोटिक्स अकादमी  
भारत सरकार, वित्त मंत्रालय, राजस्व विभाग  
नासिन कॉम्प्लेक्स, सैक्टर-29, फ़रीदाबाद-121008  
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS  
GOVERNMENT OF INDIA, MINISTRY OF FINANCE, DEPARTMENT OF REVENUE  
NACIN Complex, Sector-29, Faridabad-121008  
ई-मेल/E-mail : [dg.nacen-cbec@nic.in](mailto:dg.nacen-cbec@nic.in)  
फ़ोन / Telephone : 0129-2504652-54  
फ़ैक्स/Fax : 0129-2504632

File No: [NACIN/Sys/E-O/OTH/2/2021-EXAM-O/o Pr DG-NACIN-FARIDABAD](#)

Date: .10.2022

**Departmental examination for promotion of officers of Group “C” (Hawaldar/ MTS)  
to the cadre of LDC in Customs & Central Tax Department**

And

**Promotion of officers of Group “C” (Group C staff in the grade pay Rs 1800/-/MTS)  
To the cadre of LDC in Central Bureau of Narcotics for the year 2022-23**

### **EXAMINATION NOTICE**

- The Departmental examination for promotion of officers as detailed above to the cadre of LDC for the year 2022-23 will be conducted on **2<sup>nd</sup> December 2022**.
- The examination will have 03 papers as mentioned below: -

Paper	Subject	Maximum marks	Passing marks	Time	Duration (Hrs)
Paper-I	General English	100	50	10:00 am- 11:00 am	01
Paper-II	Numerical Aptitude & General Knowledge	100 (50+50)	50 (25+25)	12:00 noon- 01 pm	01
Paper-III	Hindi	100	50	02:00 pm- 03:00 pm	01

- Paper-II shall be both in English and Hindi and the candidates have the option to write the answer either in English or Hindi while Paper-I and Paper-II will be in English and Hindi respectively and need to be answered in the same language. The exam at all the centers will start at 10:00 A.M. The Cadre Controlling Authority (CCA) concerned shall have the sole discretion to determine the eligibility of the candidates on the basis of latest Recruitment Rules and the amendments issued from time to time.

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4. Requisition for the question papers (in the format as under) may be sent through email to NACIN on the email id [nacin.exam@icegate.gov.in](mailto:nacin.exam@icegate.gov.in).

S. No.	Name of the field formation	Name of the eligible Candidate	Designation of the candidate	Details of CCA (complete official address, email address, contact no.)	Name, Designation, Official address of Authorized officer (ADC/JC/DC/AC) to Whom question papers are to be sent by email.	Mobile Number of the Authorized officer	Email ID of the authorized officer
1.							
2.							
3.							

5. All CCAs are required to collect the data from their jurisdiction in the above format and send the same **through email only**, along with the requisition for question papers.

This must reach the Deputy Director (Exam), NACIN Faridabad, **latest by 18<sup>th</sup> November 2022**. It may please be noted that the requisitions received thereafter shall not be entertained.

6. While informing the requirement, the name of the post and the Roll No. of the candidate for which the examination is to be conducted may clearly be stated. **The Roll Nos. of the candidates may be assigned by prefixing the “Name of the Station” and “Post” for which they intend to appear (e.g.) DELHI/LDC/01. Any other format of assigning the Roll numbers may please be avoided.**

7. Candidates working on Deputation / Loan basis who are eligible and willing to appear for the examination, shall be nominated from their Parent Commissionerate. Such nominations may be sent along with “No Objection Certificate” from the Cadre Control Authority in case the candidate has represented to take up the exam in his current place of posting.

8. Question paper for the said exam, in the password protected PDF format, shall be sent to the nominated authorized officer **on 30.11.2022 through e-mail** only. The mail needs to be acknowledged and reply sent to NACIN on the same date. **Password for opening the PDF file will be provided on 01.12.2022**. The authorized officer shall ensure that the examination is conducted in a fair and transparent manner.

7. This examination notice is also being posted on CBIC and NACIN websites i.e. [www.cbic.gov.in](http://www.cbic.gov.in) and [www.nacin.gov.in](http://www.nacin.gov.in) respectively.

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8. Eligibility of the candidates shall be decided by the concerned Cadre Controlling Authority. Any reference on the questions of eligibility shall not be entertained by NACIN.

9. **The marks obtained in the examination shall be communicated to the concerned CCAs, through email only.** Hence, it may be ensured that the correct details of CCA are entered in the table mentioned in Para (4) above.

10. NACIN Faridabad reserves the right to cancel the whole examination or the examination of a candidate or that of a centre or of a cluster of centers, if it is found that unfair means were used or allowed to be used or any partiality or injustice is done to anybody in the examination. The Authorized officer or the Invigilator of the examination centers also has the right to cancel the examination of a candidate or for the whole of center under his jurisdiction, in case of use of unfair means.

11. “Instructions for Examination” are enclosed with this letter and are an integral part of it.

12. This issues with the approval of Principal Additional Director General (Exam).

(Dr. Surabhi Pandey)  
Joint Director (Exam)

Copy to:

1. The Cadre Controlling Authorities- All
2. Narcotics Commissioner of India, Gwalior
3. The Chief Chemist CRCL, New Delhi
4. The Systems Section, NACIN, Faridabad – for getting it uploaded on CBIC and NACIN websites

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**Instruction for Examination**

1. The concerned CCA where the examination is scheduled to be held shall nominate an officer, who will be authorized to function as the overall in-charge for conduct of said examination and he /she shall be responsible to conduct the examination in a free and fair manner and maintain secrecy thereof. The Authorized Officer is further required to nominate a Supervisor/Invigilator to conduct the exam smoothly and the required no(s) of Xerox copies of question papers shall be done secretly under his/her personal supervision.

2. The examination work requires the Supervisor/Invigilator to allot Roll Numbers to the candidates, to make the seating arrangement for the candidates, to arrange standard stationery like answer sheets and the question papers as many as required. The Supervisory officers/ Invigilator of the examination centers also have the right to cancel the examination of a candidate or the whole of center under their jurisdiction, in case of use of unfair means.

3. The answer sheets shall contain the following particulars, either in printed form or by affixing rubber stamp: -

- 1) Name of the Examination
- 2) Roll No.
- 3) Name of Center
- 4) Date & Time of Examination
- 5) Name of the Paper & Subject
- 6) No. of loose answer sheets used (The Supervisor/ Invigilator will sign the loose sheets and also assign page numbers).
- 7) Signature of the Supervisor/ Invigilator (on verification that all the details are correctly filled in by the candidates)
- 8) Marks obtained/Maximum Marks
- 9) Signature of the Supervisor/ Invigilator

4. It shall also be notified to the candidates either in printed form or by affixing rubber stamp on the front part of the answer sheet that any attempt to disclose their names/identity and any indulgence of unfair means like copying from any source or talking with anybody inside or outside during the examination hour or any behavior of the candidates that may be considered to be cheating by the Invigilator/Supervisor/NACIN shall render their examination as null and void.

5. The examination of any candidate shall be cancelled if that candidate writes his/her name or uses any sign / symbol / signature etc. in the answer sheets which may hint the identification of the candidate in any way.

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6. The Invigilators and the Supervisors shall maintain confidentiality, impartiality & discipline in conducting the examination and ensure that no unfair means are used, which could give any extra advantage to some and thus, be prejudicial to others. The whole exercise shall be designed and conducted so as to do justice to all. NACIN reserves the right to cancel the whole examination or that of an individual candidate or of a centre or a group of centers, if use of any unfair means is brought to its notice. It can also recommend disciplinary action against the Supervisors/Invigilators, if required.

7. The eligibility of the candidates shall be ascertained by the CCA and any clarification other than conduct of the examination shall not be entertained by NACIN. Any correspondence with regard to the process/conduct of examination may be made to Sh. Prabhat Kumar, Superintendent (Exam), NACIN, Sector-29, Faridabad-121008 at email id [nacin.exam@icegate.gov.in](mailto:nacin.exam@icegate.gov.in).

8. Use and carrying of mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the conduct of examination.

9. Candidates are not allowed under any circumstances to go out of the hall in the first thirty minutes even on completion/submission of the paper. Only one person at a time should be allowed to go out of the examination hall under reasonable plea after the completion of first 30 minutes, of the examination.

10. Paper-I and Paper-II will be in English and Hindi respectively. For Paper-II, the candidates have the option to write the answer either in English or Hindi.

11. Answer sheets and the Attendance sheet, arranged serially according to allotted Roll No(s) need to be sent to NACIN in a sealed cover, immediately after the exam.

12. NACIN would convey the marks obtained by the candidates only to the CCAs. Result [in consonance with the relevant Recruitment Rules; the instructions in force, if any, (by the Ministry/Board from time to time etc.), grant of relaxations to the SC, ST & OBC candidates, as may be applicable], shall be declared by the CCA or any other office duly authorized by CCA under intimation to this office.

13. This issues with the approval of Principal Additional Director General (Exam).

(Dr.Surabhi Pandey)  
Joint Director (Exam)

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1. The Chief Commissioner Of Customs –All
2. The Chief Commissioner Of Customs (Preventive) –All
3. The Chief Commissioner Of CGST and Central Excise-All
4. The Chief Commissioner Of Customs CGST and Central Excise-All
5. Director General/Additional Director General /Directors under CBEC-All
6. The Commissioner of Customs-All
7. The Commissioner of CGST and Central Excise-All including Audit
8. Narcotics Commissioner of India, Gwalior
9. Additional Director General, NACIN ZTIs/RTIs- All
10. The Chief Chemist CRCL, New Delhi
11. The Systems Section, NACIN, Faridabad – for getting uploaded on CBIC and NACIN websites

(Dr.Surabhi Pandey)  
Joint Director (Exam)