



राष्ट्रीय सीमा शुल्क, उत्पाद शुल्क एवं नार्कोटिक्स अकादमी

क्षेत्रीय प्रशिक्षण संस्थान,

**NATIONAL ACADEMY OF CUSTOMS, EXCISE & NARCOTICS,
REGIONAL TRAINING INSTITUTE,
No.40, HMT Factory Main Road,
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C.No. IX/17/03/2017- NACEN(BZ)

Date: 07.04.2017

LIMITED TENDER ENQUIRY NO. 10/2017

Sealed bids are invited from reputed and established service providers having their registered office at Bengaluru on work/service contract for providing pest control services at the National Academy of Customs, Excise & Narcotics, Bangalore having its office at No.40, HMT Factory Main Road, Next to HMT School, Jalahalli, Bangalore.

The terms and conditions of the tender are enclosed as Annexure-I.

The interested bidders may submit all the documents in a sealed cover addressed to the Principal Additional Director General, NACEN, Bengaluru so as to reach this office on or before 17.04.2017.

The Principal Additional Director General, NACEN, Bangalore reserves the right to reject one or all the tenders without assigning any reasons.

(D.P.NAGENDRA KUMAR)

PRINCIPAL ADDITIONAL DIRECTOR GENERAL

ANNEXURE-I

TERMS AND CONDITIONS

NACEN, Bangalore invites bids for reputed pest control service providers for providing pest control services at its complex consisting of three blocks viz: Administrative & Training block, Sports & Auditorium complex and Hostel block.

- I) Administrative & Training block: This block covers an area of 4328.96 Sq.m and consists of a Basement, Ground and Five Floors which houses 6 Lecture Halls, four group discussion rooms, two Computer Training Halls, a Library, a Conference Hall and chambers of the senior and other officers posted at the Training Academy.

- II) Hostel Block: The Hostel block in the premises of NACEN is spread over 3122.99 sq.mts and consists of ground and four floors housing the following :
 - i) 30 Single room with washrooms
 - ii) 36 Double room with washrooms
 - iii) 12 A.C. Rooms with washrooms
 - iv) Five Suites.

Apart from the above, the block also consists of a kitchen with dining facilities and also two staff quarters.

- III) Sports & Auditorium Complex: The Sports & Auditorium in the premises of NACEN, Bangalore is covers an area of 1869 sq.meters spread over ground plus three floors. It consists of two badminton courts, two table tennis rooms, space for billiards and snooker tables, gymnasium and an auditorium with seating facility for 264 people and a swimming pool.

The bid shall be submitted in two parts, the Technical bid and the Financial bid separately.

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The bidder should be a reputed agency undertaking and should have an experience of a minimum of 5 years in the field of pest control services.

The agency should have rendered such services to Government/Public sector agencies /reputed Private sector organizations during the last three years and should produce proof to this effect in the form of certificates / letters issued by the said organizations.

The bidder should be registered with the Service Tax Department/State Labour department and should produce a self attested copy of the registration certificates issued by the said departments.

The bidder should have a minimum annual turnover of Rs. 2 crores in the area of pest control services during the previous three years and should enclose a copy of their balance sheet in support of their turnover.

Income tax returns filed by the bidder during the previous three years should be enclosed to the bid.

The bidding agency should provide pest control services at NACEN, Bangalore and should ensure that the entire premises are free from rodents, insects, worms etc.

The bidder should provide the following services as desired by NACEN:

- 1) Rodent control services: This service will be provided by the bidder for controlling the rodent menace in all the three blocks of NACEN and also in within the entire area of the premises. The bidder should provide the treatment once in 15 days and ensure that the entire area is free from rodents so as to safeguard the files, important papers, electrical and telephone wiring from damages. Apart from the regular services done, bidder should also ensure the services will be rendered immediately on any urgent /emergent calls from the department. **THE PREMISES SHOULD BE KEPT FREE FROM RODENT INFESTATION** .

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- 2) Vector control services: This service will be provided by the bidder for controlling cockroaches, termites, ants, bedbugs and other insects within and outside the building. The service provider should ensure that the treatments for control of the pests are done by treating the breeding areas such as drains, dustbins, garbage areas etc. He should further ensure that there are no breeding areas of mosquitoes within the premises. This control should be provided by the bidder once every week. However the services will also be available as and when required by the NACEN in an emergency situation.

All materials required for the above controls will be provided by the bidder and he should ensure that the material used are of reliable and best quality preferably recommended by the WHO and should not be detrimental to the health of the staff of the NACEN. A certificate to this effect should be enclosed with the bid. Safety in this regard is the sole responsibility of the service provider.

The service provider shall comply with all the statutory provisions as laid down under various Labour Laws/Rules cast on him as per the Central/State Government relating to such deployment. The onus of conforming to all Labour laws rests purely with the service provider and NACEN cannot be held responsible for any violation of the same. Deployed personnel shall not have any claim for a regular employment in this office or any other Government office.

The bidder shall not sub-contract or transfer the contract to any other firm/agency.

Police verification of the antecedents along with medical fitness of the staff deployed will be the sole responsibility of the service provider. The deployed staff must be in uniform with an identity card.

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An EMD amount of Rs. 25,000 in the form of Demand Draft drawn in favour of the "Pay & Accounts officer, Central Excise, Bangalore" should be enclosed to the technical bid. The EMD of the unsuccessful bidders will be returned within 10 of finalization of the tender. The same of the successful bidder will be returned on furnishing of 5% of the contract amount as security deposit.

NACEN reserves the right to impose penalty equivalent to deduction of 10% of the monthly contract amount in the event of default of services provided by the service provider during the month.

The bidder shall furnish the financial bid in the form of total contract basis for undertaking pest control per month inclusive of all taxes. The amount should be written in words/figures. In case of any mismatch between the two amounts, the amount written in words shall prevail.

The payments will be made on a monthly basis to the service provider on submission of bills which should be duly certified by the officer incharge of supervision of such services at NACEN.

The Technical bid and the financial bid should be submitted in two different sealed covers and both the covers enclosed in a single cover superscribed "Quotation for pest control services at NACEN" and addressed to the Principal Additional Director General, NACEN, Bangalore. The bids should be submitted on or before 17.04.2017.

Principal Additional Director, NACEN reserves the right to reject any bid or all the bids without assigning any reasons.


(D.P.NAGENDRA KUMAR)
PR. ADDITIONAL DIRECTOR GENERAL