



राष्ट्रीय सीमा शुल्क, उत्पाद शुल्क एवं नार्कोटिक्स अकादमी
क्षेत्रीय प्रशिक्षण संस्थान,

**NATIONAL ACADEMY OF CUSTOMS, EXCISE & NARCOTICS,
REGIONAL TRAINING INSTITUTE,
No.40, HMT Factory Main Road,
Next to HMT School, Jalahalli,
Bengaluru-560 013
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TENDER NOTICE NO.04/2017

Sealed bids are invited from reputed/established vendors for design and fabrication of the reception area on the Ground floor of the Administrative block at NACEN, RTI, Bengaluru having its office at No.40, HMT factory Main Road, Next to HMT School, Jalahalli, Bengaluru-560 013.

Terms and conditions of the tender are enclosed as Annexure-II.

Interested vendors may submit their bids in a sealed cover superscribing "Bid for design and fabrication of the reception area on the Ground floor of the Administrative block at NACEN, Bengaluru" and it may be addressed to the Principal Additional Director General, NACEN.

The Bids should reach this office on or before 3 P.M. on 03.02.2017 Bids received after due date shall be rejected.

The date of opening of the Bids will be intimated separately to the bidders and will be done in the presence of Bidders if they make themselves available at that time.

Tender forms are available at the following websites:

www.cbec.gov.in

www.nacen.gov.in

www.centralexcisebangalore.gov.in

**(D.P.NAGENDRA KUMAR)
PRINCIPAL ADDITIONAL DIRECTOR GENERAL**

ANNEXURE-II
(TERMS AND CONDITIONS)

I) GENERAL TERMS AND CONDITIONS:

- 1) National Academy of Customs, Excise & Narcotics, RTI, Bengaluru having its office at No.40, HMT factory Main Road, Next to HMT School, Jalahalli, Bengaluru-560 013. Complex consisting of three blocks viz: Administrative & Training block, Sports & Auditorium complex and Hostel block.
- 2) NACEN, Bengaluru is inviting bids from reputed vendors for designing and fabrication of the reception area on the Ground floor of the Administrative block of the Academy with specifications as detailed in Annexure-I.
- 3) The interested vendors may submit their bid in two parts: 1) The Technical Bid and 2) The Financial Bid. The Technical bid should cover all the technical specifications of their product along with the relevant drawings/catalogues of their product.
- 4) The Technical Bid will be opened first and the Financial Bids of only those who have qualified in the Technical Bids will be opened.
- 5) The bidder should be reputed and having adequate experience in the field of designing and fabrication of reception areas and should have done similar projects on earlier occasions in Government Departments/Public Sector Organisations/ reputed private companies. Proof for having satisfactorily executed such projects may be attached to the bid.
- 6) The bidder should have a minimum turnover of Rs. 5 to 10 Crores during any two years in the preceding 3 financial years. Balance sheets / Turnover certificates in support of the same should be furnished along with the bid.
- 7) The bidder should be registered with the jurisdictional Commercial Tax Office / Service Tax and any other registrations required as per the existing laws relating to his business.

- 8) The bidder should provide all details along with copies of the relevant documents as listed at Annexure -III of this tender document along with the technical bid.
- 9) The bid should be accompanied with an Earnest Money Deposit of Rs. 30,000 in the form of D.D. addressed to the "Pay&Accounts officer, Central Excise, Bengaluru. The EMD of the unsuccessful bidders will be returned within 10 days of finalization of the tender. The EMD of the successful bidder will be returned on successful completion of the project.
- 10) The bidder should ensure that the materials used in the design and fabrication of the reception area should be of a reputed brand and must ensure that the same are of good quality.
- 11) The bidder should furnish the diagram of the design proposed by him for the reception area at NACEN along with the technical bid for approval by the competent authority.
- 12) The warranty criteria in respect of the project should be mentioned in the bid.
- 13) The bidder shall be responsible for transportation of all the items to the Site.
- 14) In the financial bid, the rates shall be quoted in figures and words and in the event of any difference in the two rates, the rates quoted in words will prevail.
- 15) The bidder should quote the per unit rates for each item of Refurbishment/designing work as per the specifications indicated in Annexure -I against each of them.
- 16) The rates quoted by the bidder should be inclusive of taxes applicable, labour charges and transportation cost, if any.
- 17) The bidder should clearly indicate the time frame in which the design and fabrication of the reception area will be completed in the bid. The Principal ADG, NACEN, Bengaluru reserves the right to accept the time frame indicated by the bidder.

- 18) Payments will be made to the bidder in full only on successful completion of the project and on due certification of the officer incharge at NACEN for monitoring the project. The Pr.ADG, NACEN shall be at liberty to withhold any payments in full or in part for any default in fabrication and designing of the Project.
- 19) Pr. Additional Director General, NACEN, Bengaluru reserves the right to reject any tender without assigning any reasons thereof.



(D.P.NAGENDRA KUMAR)
PR. ADDITIONAL DIRECTOR GENERAL

ANNEXURE -I

<u>Sl.no.</u>	<u>Details and specifications of fabrication/refurbishment work required</u>	<u>Rate per unit (in Rs.)</u>
01	Providing and fixing of Veneer wall panelling over salwood frame work at spacing not exceeding 600mm c/c and top covered out of 4mm thick veneer fixed over 12mm thick ply of approved brand finished with melamine polish for wall, Column and I Beams of approved quality and shade.	
02	Providing and fixing of down lighters of 10 watts of approved brand. Including wiring looping from the primary point and complete.	
03	Electrical works main circuit wiring from the distribution board switches, sockets, rope lights chasing of wall etc and complete.	
04	Providing and fixing of reception table made of approved 19mm plywood top, carcass in 12mm thk flexiply finished in veneer and melamine polish. Unit shall have set of drawers on each side with necessary hardwares. The ledge of the table finished in approved granite supported with SS circular pipe fixed to the table top. Front facia of the table shall have circular rim made of 12mm thick MDF 4 nos spaced at equal distance finished in metallic paint. 1 st level of rim should have 25mm dia LED down lighters and complete	
05	Painting of the walls and other exposed areas using branded and quality paints of approved grade with preparation of the surface etc.,	
06	Providing and fixing internal signage on the reception backdrop and on the reception table facia using acrylic and complete	
07	Providing and fixing of a rear storage made up of plywood finished in approved veneer melamyne	
08	Making necessary alterations on existing sprinkler lines with necessary hardwares including welding, bracing, testing and complete.	
09	Providing and fixing of vertical blinds of approved colour	
10	Providing and fixing of writing board 8"x 4" of ceramic base and complete	
11	Providing and fixing of TV display provision on wall panelling including HDMI and VGA cable from reception table to display unit	

ANNEXURE -III

<u>Sl.no.</u>	<u>Details</u>	
01	Name of the Company/Agency	
03	Telephone no of the Company/Agency	
04	Contact person with mobile No.	
05	PAN No. of the firm	
06	VAT registration No.	
07	Any other information considered necessary	