OFFICE OF THE ADDITIONAL DIRECTOR GENERAL

NATIONAL ACADEMY OF CUSTOMS EXCISE AND NARCOTICS

SUBHANPURA, VADODARA-23

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**DEPARTMENTAL EXAMINATION FOR CONFIRMATION OF DIRECT**

**RECRUITS TAX ASSISTANTS FOR THE YEAR 2015-2016**

**EXAMINATION NOTICE**

 **Sub: Conduct of Departmental Examination for confirmation of direct recruit Tax Assistants for the year 2015-2016.**

 **Ref: Departmental Examination (Central Excise and Customs), Rules 2008**

 NACEN, Faridabad vide letter F. No. VI/Estt/36/02/2012-NACEN dated nil has communicated the Annual Calendar of Departmental Examination for the year 2015-2016. The undersigned is directed by the competent authority to notify the schedule of the departmental examination for confirmation **of direct recruits Tax Assistants**. The schedule of the Examination is as under:-

|  |  |  |
| --- | --- | --- |
| Sr. No. | Particulars | Date |
| 1 | Date of sending Notice / letters requesting for list of eligible candidates | 09.02.2015 |
| 2 | Setting of question papers | 11.02.2015 |
| 3 | Translation of Question Papers in Hindi | 20.02.2015 |
| 4 | Last date for receipt of list of eligible candidates | **27.02.2015** |
| 5 | Dispatch of question papers to the cadre controlling authority | 02.03.2015 |
| 6 | Date of examination | 18th, 19th, & 20st March 2015 |
| 7 | Dispatch of answer sheets by the cadre controlling authority | 23.03.2015 |

 (All question papers will be dispatched either by speed post or, if so requested, will be delivered to any special messenger sent and authorized by the cadre controlling authority)

The examination will have 7 (seven) question papers as below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Subject** | **Maximum Marks** | **Pass marks** | **Date** | **Time** |
| 1 | Paper I :Customs Law (with books) | 100 | 50 | 18.03.2015) | 10.00 to 13.00 Hrs |
| 2 | Paper II(A):Procedure and Local orders of the Custom House (Only for Tax Assistants in Customs Deptt)  | 100 | 50 | 18.03.2015 | 14.00 to 17.00 Hrs |
| 3 | Paper II(B):Central Excise, Service Tax Valuation Etc (Only for Tax Assistants in Central Excise Deptt) | 100 | 50 | 18.03.2015 | 14.00 to 17.00 Hrs |
| 4 | Paper III: Computer application and proficiency in use of internet. | 100 | 50 | 19.03.2015 | 10.00 to 13.00 Hrs |
| 5 | Paper IV :Economic and Commercial Geography and General Knowledge | 100 | 50 | 19.03.2015 | 14.00 to 17.00 Hrs |
| 6 | Paper V :Administration (with books except the Central Civil Services (Conduct) Rules,1964) | 100 | 50 | 20.03.2015 | 10.00 to 13.00 Hrs |
| 7 | Paper VI :Hindi Written Paper-80 MarksProficiency in Hindi Conversion and Reading-20 Marks | 100 | 50 | 20.03.2015 | 14.00 to 17.00 Hrs |

 (Details of the syllabus for each papers are enclosed as **Annexure-I**)

 All the Cadre Controlling Commissionerate/respective Commissionerate and Directorates under the C.B.E.C. are requested to send the names of the eligible candidates in the following proforma so as to reach the Additional Director, NACEN, Vadodara by the above mentioned dates.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.****No.** | **Name of candidate** | **Roll No. of Candidate** | **Commissionerate/Directorate where posted at present** | **Complete Address (with pin code & Telephone Number) of Cadre Controlling Authority of Candidate** | **List of Papers in which to appear** |

**2. Nil** reports may be sent by the Commissionerate/Directorate if no candidates are eligible. **The eligibility of a candidate to appear in the examination is to be decided by the respective Cadre Controlling Authority/Commissionerate.**

3. The question papers for all the subjects shall be formulated by NACEN. The Proficiency in Hindi conversion and reading shall be conducted by the concerned Chief Commissioner/Director General/Commissioner/s/Directors/Cadre Controlling Authority under intimation to this office.

4. The Roll Numbers to the candidates have to be allotted by the respective Commissionerate and Directorates themselves.

5. Last date for receipt of list of eligible candidates is **27.02.2015**

**6. It may please be noted that any nomination received after 27.02.2015 will not be considered at all.**

**7. All the Chief Commissioner offices are requested to circulate this Notification to the respective Commissionerate within their jurisdiction, as RTI, NACEN, Vadodara may be unaware of the formation of various Commissionerates on account of Cadre Restructuring.**

Encl: as above

Yours faithfully,

S/d

 (S **Rajkumar**)

 Additional Director General

NACEN, RTI, Vadodara

F.NoII/ESTT/02(5)/NACEN/VDR/2014-15 Dated 03.02.2015

To

All Chief Commissioners/Customs/Central Excise/Customs (Preventive)/Service tax/Audit

All Directors Generals

All Additional Directors General, NACEN,

All Commissioners, Customs/Central Excise/Customs (Preventive)/Service Tax/Audit

(As per mailing list)

 Yours faithfully,

S/d

(S **Rajkumar**)

 Additional Director General

NACEN, RTI, Vadodara