

Bid Document

| Bid Details | |
|--|--|
| Bid End Date/Time | 27-11-2021 21:00:00 |
| Bid Opening Date/Time | 27-11-2021 21:30:00 |
| Bid Life Cycle (From Publish Date) | 90 (Days) |
| Bid Offer Validity (From End Date) | 30 (Days) |
| Ministry/State Name | Ministry Of Finance |
| Department Name | Department Of Revenue |
| Organisation Name | Central Board Of Excise And Customs (cbec) |
| Office Name | National Academy Of Customs, Indirect Taxes And Narcotics, Zti, Mumbai |
| Item Category | Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 km x 320 hours; Local 24*7 , Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 km x 320 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Hatchback; 2000 km x 320 hours; Local |
| Contract Period | 1 Year(s) |
| Minimum Average Annual Turnover of the Bidder | 10 Lakh (s) |
| Years of Past Experience required | 3 Year (s) |
| Past Experience of Similar Services required | Yes |
| MSE Exemption for Years Of Experience and Turnover | Yes |
| Startup Exemption for Years Of Experience and Turnover | Yes |
| SHG Exemption for Years Of Experience and Turnover | Yes |
| Document required from seller | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled | No |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Evaluation Method | Total value wise evaluation |

EMD Detail

| | |
|----------|----|
| Required | No |
|----------|----|

ePBG Detail

| | |
|-------------------------------------|---------------------|
| Advisory Bank | State Bank of India |
| ePBG Percentage(%) | 10.00 |
| Duration of ePBG required (Months). | 14 |

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Assistant Director

National Academy Of Customs, Indirect Taxes And Narcotics, Zti, Mumbai, Department of Revenue, Central Board of Excise and Customs (CBEC), Ministry of Finance
(Girish Tilve)

Splitting

Bid splitting not applied.

MSE Purchase Preference

| | |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Fleet of owned vehicles with service provider, (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):4

Drivers on Payroll (in Numbers) (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):4

Minimum years (up to 5 years) of experience in related field:3

Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:4

Number (up to 100%) of vehicles demanded should have been provided in the past year to government agencies:4

Geographic Presence in States:Registered office in the jurisdiction of MCGM, Thane, Navi Mumbai Municipal Corporations

Annual Turnover and Profit Requirement:Minimum Average Annual Turnover of the bidder in past three years should be ten lakhs

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km X 320 Hours; Local 24*7 (1)

Technical Specifications

| Specification | Values |
|---|---|
| Core | |
| Vehicle Type | Premium Sedan |
| Type of car (Please select at least 3 options) | Maruti Suzuki Ciaz , Honda City , Hyundai Verna |
| Usage Variant | 2500 km x 320 hours |
| Type of Service | Local 24*7 |
| Year of Vehicle Model | 2019 |
| Km Travelled | Upto 25,000 Kms |
| Air Conditioning Requirement | A/C |
| The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid | Yes |
| Area of Operation | Plains |
| Addon(s) | |

Additional Specification Documents

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Number of Vehicle(s) | Additional Requirement |
|-------|-----------------------------|--|----------------------|---|
| 1 | Girish Tilve | 400042,NACIN, Post Office Lane, Bhandup East, Mumbai | 1 | <ul style="list-style-type: none"> Duration in Months : 12 |

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local (2)**Technical Specifications**

| Specification | Values |
|---|---|
| Core | |
| Vehicle Type | Premium Sedan |
| Type of car (Please select at least 3 options) | Maruti Suzuki Ciaz , Honda City , Hyundai Verna |
| Usage Variant | 2000 km x 320 hours |
| Type of Service | Local |
| Year of Vehicle Model | 2019 |
| Km Travelled | Upto 25,000 Kms |
| Air Conditioning Requirement | A/C |
| The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid | Yes |
| Area of Operation | Plains |
| Addon(s) | |

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

| S.No. | Consignee/Reporting Officer | Address | Number of Vehicle(s) | Additional Requirement |
|-------|-----------------------------|--|----------------------|---|
| 1 | Girish Tilve | 400042,NACIN, Post Office Lane, Bhandup East, Mumbai | 2 | <ul style="list-style-type: none"> Duration in Months : 12 |

Monthly Basis Cab & Taxi Hiring Services - Hatchback; 2000 Km X 320 Hours; Local (1)**Technical Specifications**

| Specification | Values |
|---|--|
| Core | |
| Vehicle Type | Hatchback |
| Type of car (Please select at least 3 options) | Maruti Suzuki WagonR , Maruti Suzuki Swift , Hyundai i20 |
| Usage Variant | 2000 km x 320 hours |
| Type of Service | Local |
| Year of Vehicle Model | 2019 |
| Km Travelled | Upto 25,000 Kms |
| Air Conditioning Requirement | A/C |
| The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid | Yes |
| Area of Operation | Plains |
| Addon(s) | |

Additional Specification Documents

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Number of Vehicle(s) | Additional Requirement |
|-------|-----------------------------|--|----------------------|---|
| 1 | Girish Tilve | 400042,NACIN, Post Office Lane, Bhandup East, Mumbai | 1 | <ul style="list-style-type: none"> Duration in Months : 12 |

Buyer Added Bid Specific Terms and Conditions

1. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---